



Bosnia and Herzegovina Community Advice Centre

TERMS AND CONDITIONS

Post: Advocacy Worker

Salary

£14,748 per annum, plus pension at 8%

Contract Duration

One year

Hours of Work

Hours of work are 21 hours per week (Monday, Tuesday, Wednesday between 9am-5pm) excluding meal breaks.

Annual Leave

The leave year runs from 1 January to 31 December and annual leave allowance for a full leave a year is 17 days (28 days for full-time staff) plus any public holidays that fall upon days that you would normally work.

Probation Period

All appointments are subjected to three- month probation period.

Notice Period

You are required to give one month's notice. The Bosnia and Herzegovina Community Advice Centre is required to do the same.

Special Requirements

DBS Enhanced Check

ADDITIONAL BENEFITS

Pension Scheme

Employees can choose their own pension scheme. Member's contributions are 5% of annual gross salary and the BHCAC will contribute additional 8% of annual gross salary.